



SRIKRISHNA COLLEGE

ESTD : 1950 • Govt. Sponsored



Affiliated to The University of Kalyani

Re-Accredited by NAAC (cycle-II)

Memo No.

Date.....

Notice no: PUR-5/2025

Date: 18.07.2025

Notice Inviting Quotations for Development and Management of Online Admission Portal for Srikrishna College, Bagula

Scaled quotations are invited from experienced and reputable firms for the **development, implementation, and comprehensive management of online admission-related activities** for the upcoming academic sessions. We seek a robust, user-friendly, and secure online system to streamline the entire admission process, enhancing efficiency and applicant experience.

The successful bidder will be responsible for providing an end-to-end solution, including but not limited to:

- **Online Application Portal:** Design, development, and maintenance of a secure, intuitive, and mobile-responsive online application portal for all undergraduate courses offered by the college. This should include:
 - User registration and profile management.
 - Online form filling with dynamic fields and validation.
 - Documents upload facility (e.g., mark sheets, certificates, photographs, signatures).
 - Application fee payment gateway integration (multiple payment options preferred).
 - Application status tracking for candidates.
 - Automated email/SMS notifications at various stages of the application process.
- **Merit List Generation and Publication:** Systematically generate and publish merit lists based on predefined criteria, including academic scores, category reservations, and any other specific college norms.
- **Admission Processing:** Facilitate admission rounds, including:
 - Option for candidates to select/confirm their preferred course/stream.
 - Generation of admission letters/receipts.
 - Integration with the college's existing student information system for seamless data transfer.
- **Helpdesk and Support:** Provide comprehensive online and offline helpdesk support for applicants and college staff throughout the admission period. This should include a dedicated support team, query resolution mechanism, and FAQs.
- **Reporting and Analytics:** Develop a robust reporting module for the college administration to track application statistics, admission trends, fee collection, and other relevant data.
- **Data Security and Privacy:** Ensure strict adherence to data security protocols, privacy policies, and compliance with relevant regulations for handling sensitive applicant data.
- **Training and Maintenance:** Provide adequate training to college staff for system operation and offer ongoing maintenance and technical support for the entire duration of the contract.

Eligibility Criteria

Prospective bidders must meet the following minimum criteria:

- Registered legal entity with a valid PAN, GST registration, and Trade License.
- Minimum of 3 years of experience in developing and managing online admission systems for educational institutions (preferably colleges/universities).
- Experience certificates/work orders for similar projects successfully completed.
- Declaration that the bidder has not been blacklisted by any government or educational organization.

Submission Details

Interested bidders are requested to submit their comprehensive quotation proposal of both Technical Bid and Financial Bid in sealed envelopes clearly mentioning "Quotation for Development and Management of online admission portal".

Technical Bid

The Technical Bid should include:

- Company profile, including registration details and experience.
- Detailed proposed solution architecture and features for the online admission system.
- Technology stacks to be used.
- Implementation plan and timeline.
- Proposed support and maintenance model.
- Resumes of key personnel involved in the project.
- Client testimonials or references for similar projects.

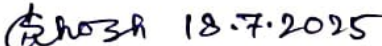
Financial Bid

The Financial Bid should clearly state the total cost for the entire project, broken down into development costs, implementation costs, annual maintenance charges (AMC), and any other recurring costs. All taxes and statutory charges should be explicitly mentioned.

Important Dates

- Date of Publication of notice inviting Quotation: 19.07.2025
- Last Date for Submission of Quotation: 31.07.2025
- The college reserves the right to accept or reject any or all tenders without assigning any reason thereof.

For any queries, please contact the undersigned during working hours.

 18.7.2025
Principal,
Dr. Sukdeb Ghosh,
Srikrishna College Bagula, Nadia – 741502 West Bengal, India
Dr. Sukdeb Ghosh
Principal
Srikrishna College
Bagula Nadia,
W.B PIN-741502